

Howe Township
December 7, 2023

The Howe Township Board of Supervisors met in regular session at the Hope Eternal Church at 2 Burd Rd, Newport at 5:00 p.m. on Thursday, December 7, 2023. Present: Chairman Dale Beaver, Vice Chairman Charles Burd, Supervisor Kathy Donahey, Secretary/Treasurer Nancy Cangioli and Nancy Beaver, Juanita Zeigler.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Secretary Cangioli called the roll. All Supervisors were present.

A motion was made to approve the minutes for the November 2, 2023 meeting as presented; Burd/Donahey. Motion carried.

A motion was made to approve the Treasurer's Report and pay the bills as presented; Donahey/Burd. Motion carried.

GENERAL GOOD AND WELFARE

None was offered.

UNFINISHED BUSINESS

Section 1401-Sign Provision in Zoning Ordinance-The process is moving again.

Terry Heller submitted the modification request letter for Red Hill Court, LLC.

PennDot has approved the request for the school bus stop ahead signs at 90 Juniata Parkway E. PennDot has sent the specifications of where and how to install the signs. The signs and posts have been received and will be installed by the roadcrew.

Chairman Beaver received 2 estimates for the roof repair of the salt shed. Greg Ebersole-Old School Construction quoted \$5,100 and Gill Construction quoted \$5,867. A motion was made to accept the Greg Ebersole-Old School Construction quote of \$5,100; Beaver/Burd. Motion carried. Chairman Beaver will notify Mr. Ebersole.

Engineer Mike Hess contacted the Conservation District regarding the earth disturbance on the lot across from the Dunkin Convenience Store on Bretz Ct. An E & S plan needs to be submitted to the township from the Dunkin developer.

NEW BUSINESS

A motion was made to adopt and enact Resolution 23-06 establishing the 2024 Real Estate and Fire tax rates, there is no tax increase; Beaver/Donahey. Motion carried.

A motion was made to adopt the 2024 Budget for the General Fund with revenues of \$189,050 and expenses of \$189,050 and the Liquid Fuels Fund with revenues of \$55,171 and expenses of \$50,000; Beaver/Burd. Motion carried

A motion was made to advertise the township's intent to appoint Fortenbaugh Accounting and Consulting Services to perform the 2023 audit; Donahey/Burd. Motion carried.

A motion was made to advertise the Organizational meeting on January 4, 2024 at 5:00 p.m. and the Auditors meeting on January 5, 2024 Burd/Donahey. Motion carried. Keith Kauffman and Meagan Thorpe have been elected as Auditors. Nancy will inform them of the meeting that they need to hold January 5, 2024 and paperwork they need to submit to the township.

A motion was made advertise the Board of Supervisors and Planning Commission meetings for 2024; Donahey/Burd. Motion carried.

MUNICIPAL AUTHORITY

Draft minutes of November 20, 2023 have been submitted. Supervisor Burd reviewed those minutes with the Board. A motion was made to accept Frank Campbell's resignation by letter as of December 31, 2023 from the HTMA; Beaver/Burd. Motion carried. 2 letters of interest have been submitted for the position. The appointment will be made at the Organizational meeting. Theresa Moyer submitted a letter explaining that \$450 of the \$1,800 that was given to the HTMA for inspections was not needed and if the township would like the \$450 returned. A motion was made to allow the HTMA to retain the \$450 and use it as they see fit; Beaver/Burd. Motion carried. Nancy will send a letter to the HTMA to explain the township's position.

SOLICITOR REPORT

A motion was made to have the Solicitor advertise the public hearing on the revised Sign Provisions Zoning amendment on January 4, 2024; Burd/Donahey. Motion carried.

The by-laws written by Chairman Beaver for EPREMA are being reviewed and is near completion.

ZONING REPORT

CK COG-no permits were issued for November.

PLANNING COMMISSION

There was no meeting in November. There is a meeting on December 18, 2023 to review the revised Sign Provisions Zoning Amendment. The AutoZone plans and Developers Agreement is being sent by FedEx per the project manager for MDM, LLC. The Financial Security of \$126,068 will be sent by FedEx also. A motion was made to authorize Chairman Beaver to sign the Developer's Agreement for AutoZone; Donahey/Burd. Motion carried.

ROAD MASTER

The light bar and accessories for the truck have been purchased and installed by the roadcrew. The inventory is scheduled to be done in January; new forms are being developed. Smith Farm Equipment has submitted 2 quotes for the generator. A motion was made to purchase the Generac GP 15,500 EFI, 7705 for \$3,599.10 per the estimate dated October 26, 2023; Burd/Donahey. Motion carried.

OPEN FORUM

Chairman Beaver will attend the Public Officials Day January 10, 2024.

A motion was made to accept Supervisor Kathy Donahey's resignation by letter from the Howe Township Board of Supervisors effective December 31, 2023 with regret; Beaver/Burd. Motion carried. She was thanked for her service and dedication to the township.

Chairman Beaver adjourned the meeting at 6:20 p.m.

Respectfully submitted,
Nancy Cangioli
Secretary