

Howe Township  
September 2, 2021

The Howe Township Board of Supervisors met in regular session at the Hope Eternal Church at 5:00 p.m. on Thursday, September 2, 2021. Present: Chairman Dale Beaver, Supervisor Kathy Donahey, Secretary/Treasurer Nancy Cangioli, Mike Hess-HRG, Inc., Nick Long -Livic Civil, Jason Finnerty-Perry County Planning Commission, Frank Campbell-HTMA, Nancy Beaver, Luke Roman-Perry County Times.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Secretary Cangioli called the roll. Vice Chairman Charles Burd was absent.

A motion was made to approve the minutes for August 5, 2021 as presented; Beaver/Donahey. Motion carried.

A motion was made to approve the Treasurer's Report and pay the bills as presented; Beaver/Donahey. Motion carried.

### **PLANNING COMMISSION**

Nick Long from Livic Civil presented the revised Newport Convenience Center Subdivision and Land Development plan to the Board. He addressed HRG's comments in review letter #2 dated August 31, 2021 prepared by Engineer Mike Hess. Zoning Officer Makenzie Stover's comments in her review letter dated August 19, 2021 were also addressed.

A motion was made to approve the waiver of the submission of a Preliminary Plan; Donahey/Beaver. Motion carried.

A motion was made to conditionally approve a waiver for the sidewalk as long as the applicant notes on the plan that they will enter into an agreement whereby the sidewalk must be installed if a connecting sidewalk is installed on an adjoining property; Donahey/Beaver. Motion carried.

A motion was made that this plan is approved on the condition that all comments from the review letter #2 from HRG, Howe Township Zoning Officer and the Perry County Planning Commission be addressed and that all permits and reports be obtained and the developer's agreement is in place; Donahey/Beaver. Motion carried.

Jason Finnerty from the Perry County Planning Commission provided information on their assistance for a fee, to update the Comprehensive Plan to be included in the county plan in 2022. The Board will take this into consideration during the budget meetings.

### **UNFINISHED BUSINESS**

The vacancy on the Zoning Hearing Board still needs to be filled and is posted on the website. A Zoning Hearing for McDonald's request of a variance for a second drive thru is being coordinated by the CK COG zoning department.

Chairman Beaver is in the process of completing the PIRMA Cyber application that is due October 1, 2021.

### **NEW BUSINESS**

Budget meetings have been set for October 12<sup>th</sup>, 19<sup>th</sup> and the 21<sup>st</sup> at the Buffalo Township building at 1:00 p.m. and will be advertised.

### **MUNICIPAL AUTHORITY**

Draft meeting minutes have been submitted for August 16<sup>th</sup> and August 24<sup>th</sup>. Frank Campbell reported the system its self is ready to go. Generators have been delivered and need hooked up. Connection letters will go out on October 1<sup>st</sup> and there is a 60-day time frame. There are 2 scenarios on the tap in fees and monthly rate and customers can vote on what their preference is before the Authority makes a decision. There is a total of 145 customers.

**SOLICITOR**

The Sign Ordinance update-work continues and waiting for Dave before proceeding. The Buffalo Crossing Developer's Agreement is a work in progress.

**ZONING REPORT**

The CK COG did not issue any zoning permits.

**ROAD MASTER**

Ron Crockett was hired as a part time roadcrew laborer, he'll start September 7th at \$20 per hour. The \$500 sign on bonus will be given in 60 days on the conditions of satisfactory performance and completion of his training. The Snow removal attachments for the tractor were installed and delivered by Messick's Equipment, the chains were back ordered. Line painting will be scheduled with Alpha Space Control.

**OPEN FORUM**

Luke Roman had several questions regarding the Newport Convenience Store Plan.

A motion was made to adjourn the meeting at 6:28 p.m.; Beaver/Donahey. Motion carried.

Respectfully submitted,  
Nancy Cangioli  
Secretary