

Howe Township
August 5, 2021

The Howe Township Board of Supervisors met in regular session at the Hope Eternal Church at 5:00 p.m. on Thursday, August 5, 2021. Present: Chairman Dale Beaver, Supervisor Kathy Donahey, Secretary/Treasurer Nancy Cangioli, Mike Hess-HRG, Inc., Adam Davis-BL Companies for Hamm Equities, Nancy Beaver, Luke Roman-Perry County Times. Vice Chairman Charles Burd was absent.

Chairman Beaver called the meeting to order with the Pledge of Allegiance.
Secretary Cangioli called the roll. Vice Chairman Burd was absent.

A motion was made to approve the minutes for July 1, 2021 presented; Beaver/Donahey. Motion carried.

A motion was made to approve the Treasurer's Report and pay the bills as presented; Beaver/Donahey. \$50,000 was transferred from the General Fund to a Municipal Easy Access CD at Pennian Bank. Messick's has promised a 50% reimbursement on the bill for the repair of the belt on the tractor. Motion carried.

GENERAL GOOD AND WELFARE

None was offered.

Adam Davis was present to review the changes to the Buffalo Crossing Common land development plan. Language is being worked on with Penn Dot for the Developer's Agreement. The design is done. There are no other offsite improvements. Another traffic study will have to be done. A separate agreement will be drafted between the Municipal Authority and Hamm Equities for the sewer extension services. Engineer Mike Hess reviewed his comments on the plan in Letter #4, dated July 28, 2021. Most were administrative in nature.

A motion was made to provide conditional approval to the Buffalo Crossing Common Final Land Development plan as laid out in HRG's Subdivision and Land Development letter #4 dated July 28, 2021; Beaver/Donahey. Motion carried. Secretary Cangioli will send the letter of conditions as required by the SALDO.

UNFINISHED BUSINESS

The vacancy on the Zoning Hearing Board still needs to be filled and is posted on the website. Chairman Beaver is working on PIRMA Cyber Application and expects to have it completed and submitted by August 31, 2021.

The first tranche of the American Rescue Plan in the amount of \$20,724.50 has been received. A motion was made to invest the monies in a Municipal Easy Access CD at Pennian Bank and the signers will be Nancy Cangioli and Dale Beaver; Beaver/Donahey. Motion carried.

NEW BUSINESS

There was none.

MUICIPAL AUTHORITY

Draft minutes have been submitted for the July 19th meeting. Connection notices will be going out to residents September 1st. Solicitor Jones stated he is drafting an ordinance regarding industrial uses, grease traps etc. for the Board to adopt at the September meeting.

SOLICITOR

Solicitor Jones commented that once Buffalo Crossing Commons sends the Penn Dot information and the estimate for the bond or letter of credit the Developer's Agreement can be finalized.

ZONING REPORT

No permits were issued by the CK COG for July.

ROAD MASTER

Road Master Beaver has canceled the order with Messick's for the Billy Goat culvert machine because of a manufacture's shortage. We will continue to rent Buffalo Township's machine in the future. Messick's will pick up the tractor to install the snow removal attachments on August 23rd and will return it on August 26th. They will train the road crew on how to connect and disconnect the equipment. An ad has been placed for the road crew job opening. Road Master Beaver is working on drafting maintenance logs for the equipment to help eliminate break downs and repair bills. Penn Dot will be doing repairs to the bridge over Rt 34 and resurfacing parts of RT 322/22 in the Fall and will take approximately 2 years.

PLANNING COMMISSION

There was no meeting in July. Livic Civil has submitted a Land Development for the Newport Convenience Store for the August meeting. Zoning Officer Makenzie Stover will review the plan and provide her comments for that meeting.

A motion was made to move to an executive session at 5:50 p.m.; Beaver/Donahey. Motion carried.

A motion was made to reconvene the meeting at 6:30 p.m.; Beaver/Donahey. Motion carried.

Chairman Beaver announced the executive session was held for the purpose of personnel matters.

A motion was made that the Board approve that the Road Master has authority to hire replacements for the road crew; Beaver/Donahey. Motion carried.

A motion was made that an hourly rate be set for replacement laborers/road master position between \$18 and \$25 per hour and if it exceeds \$25 per hour the Board must give prior approval; Beaver/Donahey. Motion carried.

A motion was made that the Board offer an incentive sign on bonus for the road crew position that's advertised of \$500; Beaver/Donahey. Motion carried.

OPEN FORUM

None was offered.

A motion was made to adjourn the meeting at 6:36 p.m.; Beaver/Donahey. Motion carried.

Respectfully submitted,
Nancy Cangioli
Secretary