

Howe Township  
January 9, 2020

The Howe Township Board of Supervisors met in regular session at the UPMC Pinnacle Health Community Room at 5:18 p.m. on January 9, 2020. Present: Chairman Dale Beaver, Vice Chairman Charles Burd, Supervisor Kathy Donahey, Secretary/Treasurer Nancy Cangioli, Frank Campbell, Nancy Beaver and Christine Campbell.

Chairman Beaver presented his Oath of Office to the Secretary Nancy Cangioli.

Secretary Cangioli called the roll. All Supervisors were present.

A motion was made to approve the December 5, 2019 minutes as presented; Burd/Donahey. Motion carried.

A motion was made to approve the expenses of Judy Hart for 12.5 hours at \$20 per hour; Beaver/Donahey. This is for her time spent researching and recovering the files of Zoning Officer Bob Hart's records to give to the acting Zoning Officer Chris Simpson. Motion carried.

A motion was made to approve the bills to be paid as presented; Donahey/Burd. Motion carried.

#### **PUBLIC COMMENT**

Tax Collector Jill Walter requested approval to purchase stamps with reimbursement from the township for half the cost. This has been the practice in previous years.

#### **UNFINISHED BUSINESS**

The vacancy on the Zoning Hearing Board still needs to be filled and is on the website.

Regarding the IZC license, this matter is deferred until the February meeting. A meeting has been set for January 15<sup>th</sup> at 3:30 p.m. at the Buffalo office with Solicitor Jones, Chairman Beaver and acting Zoning Officer Chris Simpson to work on.

#### **NEW BUSINESS**

Chairman Beaver and Supervisor Donahey will be registered by the Secretary on the debit card to attend the PSATS Convention in May.

The County Convention is being held on February 29, 2020.

The Auditors set the working Supervisors pay rate at \$19.00 per hour for 2020.

The Townships insurance package is coming up for renewal in March without the Workmen's Compensation policy. A motion was made to give Chairman Beaver the authority to contact PIRMA and to get quotes for our insurance program for the upcoming expiration date; Beaver/Burd. Motion carried.

#### **MUNICIPAL AUTHORITY**

Minutes from the December 16, 2019 have been received. The insurance issues have been squared away. The repayment agreement has been signed by all parties. Frank Campbell reviewed the minutes with the Board.

#### **ENGINEER REPORT**

The Comp subdivision plan has been reviewed by Mike Hess and he attended the Planning Commission meeting on December 26<sup>th</sup>.

**JUNIATA SEWAGE COMMITTEE**

Supervisor Burd reported there is a meeting February 26<sup>th</sup> and he will report on the meeting in March.

**ROAD MASTER**

The tar buggy and torch have been received and put together. The inventory needs to be updated to include pictures. Metal plates need to be installed over the door locks at the garage.

**ZONING OFFICER**

Chris was absent and there was no update on the citations that have been issued.

**PLANNING COMMISSION**

Minutes from the December 26<sup>th</sup> meeting have not been received. Melissa Zeiders recorded them in Pam Pollock’s absence. They reviewed the Comp subdivision plan. Chairman Heller has set their meetings to the 4<sup>th</sup> Monday of each month as needed at 6:00 p.m. due to the building closing at 7:00 p.m. on Thursdays.

<u>Plan</u>	<u>Submitted</u>	<u>Date-Approve/Disapprove</u>
Buffalo Crossing Commons	5/4/17	Extension to March 2020

Hamm Equities attorney is moving to finalize the Developers Agreement with Buffalo Crossing.

A motion was made to adjourn the meeting at 6:06 p.m.; Burd/Donahey. Motion carried.

Respectfully submitted  
Nancy Cangioli  
Secretary