



Howe Township
September 19, 2019

The Howe Township Board of Supervisors met in regular session at the UPMC Pinnacle Medical Professional Center Community Room at 5:30 P.M. on September 19, 2019. Present: Chairman Dale Beaver, Vice Chairman Charles Burd, Supervisor Kathy Donahey, Resident Christine Campbell, Road Master Chris Simpson, J. Michael Hess, PE, Senior Project Manager – Howe Township Engineer – HRG and Frank Campbell, Chair of HTMA. (Also, making an appearance prior to the beginning of the meeting was Gary Winkelman, with Hutchinson Group, who delivered an original copy of a bond required for by the Board for the Newport Burger King project.) Secretary/Treasurer Nancy Cangoli was not present for the meeting.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Chairman Beaver called the roll. All Supervisors were present.

A motion was made to approve the minutes for August 1, 2019 as presented: Burd/Donahey. Motion carried.

A motion was made to approve payment of the bills as presented in the 9/19/19 Treasurer's Report: Donahey/Burd. Motion carried.

Chairman Beaver explained that due to the extraordinary expenditures attributed to the Mountain Road Emergency Culvert Replacement and the retaining wall repairs on Gypsy Hollow Road, the General Fund account has been depleted significantly. Beaver suggested that serious consideration be given to redeeming the 15-month CD currently with Pennian Bank for \$101,816.80 which matures on July 22, 2020. To do so would cost Howe Township approximately \$1,234.34 as of 9/19/2019. Chairman Beaver stated that he is uncomfortable having less than \$50,000 in the General Fund account for the purpose of running day-to-day operations of the Township. In recent discussions, Nancy Cangoli, Secretary/Treasurer and Dave Jones, Solicitor, agree with this position it was explained to the Board. If the CD were redeemed, \$50,000 would be deposited in the General Fund and the balance would be placed in an "Easy Access" CD in Pennian Bank.

A motion was made to authorize Chairman Beaver and either Secretary/Treasurer Cangoli or Vice Chairman Burd to redeem the 15-month CD as per above, if necessary, to replenish the General Fund account, until such time as the Municipal Authority reimbursement is forthcoming: Beaver/Burd. Motion carried.



PUBLIC COMMENT

Christine Campbell commended the Board for the road line painting that was recently completed on Gypsy Hollow Road. Millerstown Fire Company was listed on the Agenda but were a no show.

UNFINISHED/OLD BUSINESS

The vacancy on the Zoning Hearing Board is advertised on the website. Chairman Beaver encouraged anyone with an interest to come forward.

All Supervisors are registered for and will attend the PSATS Fall Forum on October 7 & 8 in Lewisburg, Union County – Best Western Plus, Country Cupboard Inn. Vice Chairman Burd will likely attend the second day of the Forum only.

NEW BUSINESS

Budget meetings have been set for October 17th at 5:30 PM and October 29th at 2:00 PM at the UPMC Pinnacle Medical Professional Center Community Room.

SOLICITOR REPORT

Solicitor Jones was not present at the meeting; however, Chairman Beaver has been working closely with Dave and the folks at Hutchinson Companies, LLC to finalize the Developer’s Agreement and the Stormwater BMP O&M Agreement for the Newport Burger King Project. Motion to approve the Developers Agreement and O&M Agreement for the Newport Burger King Project, subject to the Solicitor’s satisfaction: Beaver/Donahey. Motion carried.

ENGINEER REPORT

Mike Hess introduced himself to the Board as a replacement for Alex Greenly as the Howe Township Engineer. Alex will complete any projects that he began and are still in the works with us. Pretty much, that is limited to the Newport Burger King project. Mike gave the Board a brief informal presentation detailing his background, his current work with HRG and his hopes for a very collaborative and mutually respectful relationship in his role working with Howe Township. A discussion ensued and the Board used the opportunity to ask questions and to get to know Mike a little better.

MUNICIPAL AUTHORITY REPORT

Minutes from the September 16, 2019 HTMA Regular Meeting were submitted. Frank Campbell reported that Brooke Semanchik has replaced Kiana Tralongo who is no longer with



HRG. Frank indicated that from a reimbursement standpoint, the professionals will be paid first. This, of course, pushes Howe Township's reimbursement request "lower on the totem pole." The preconstruction meeting for the Sewer Extension Project is scheduled for Noon on Wednesday, September 25th. Chairman Beaver re-emphasized with Mr. Campbell that the Board expects the Municipal Authority to have its own independent insurance program in place no later than 1/1/2020 at the absolute latest.

JUNIATA SEWAGE COMMITTEE REPORT

Vice-Chairman Burd reported that the August 4th meeting of the JSC was "insanely fun"! Bob Kratzer needs to bill Howe Township for the outstanding sewer system inspections he has conducted since last billing early this year. Mr. Burd told Bob Kratzer in no uncertain terms that the Board needs his invoice ASAP.

ROAD MASTER REPORT

All work has been completed on Mountain Road as well as repairs to the retaining wall on Gypsy Hollow Road. All Township roads are in good shape after a busy summer season of attention from our Road Crew. Line Painting was completed by Alpha Space Control on Monday, August 19th. Chairman Beaver drew to the Road Master's attention an area of Acker Road that needs berm repairs before winter sets in. Road Master Chris Simpson will make sure the issue is taken care of.

ZONING OFFICER REPORT

Chairman Beaver reported that Zoning Officer Bob Hart has requested that he be placed on sabbatical due to health concerns. There are a number of Zoning issues that require immediate attention and it is essential that the Township have an active Officer to enforce our Zoning and Nuisance Ordinances until Bob is capable of resuming his duties. A motion was made to appoint Chris Simpson as Acting Zoning and Codes Enforcement Officer at the rate of \$23.00 per hour and mileage at the current IRS Rate until further action of the Board of Supervisors: Beaver/Donahey. Motion carried.

PLANNING COMMISSION REPORT

There was no meeting in August. Motion to grant time extension of 3 months to Buffalo Crossing Commons Preliminary/Final Subdivision Plan: Donahey/Burd. Motion carried.

As previously stated, Chairman Beaver is working with Hutchinson Companies, LLC and Solicitor Jones to satisfy the stipulations of the conditional approval of the Newport Burger King LD Plan.



<u>Plan</u>	<u>Submitted</u>	<u>Approve/Deny</u>
Buffalo Crossing	5/4/17	Extension to December 2019
Newport Burger King	4/9/19	Conditional approval 5/2/19 LD Plan

A motion was made to adjourn the meeting at 7:35 PM; Burd/Donahey. Motion carried.

Respectfully submitted,
Dale W. Beaver, Chairman