



## HOWE TOWNSHIP AUDITORS MEETING MINUTES

January 3, 2018

### **Attendees:**

Chuck Burd, Howe Township Supervisor  
Dale Beaver, Howe Township Supervisor/Chairman  
Janice K. Shaw (Notary Public)  
Eric Weller  
Shayne Knouse

### **Oath of Office:**

Prior to the commencement of the meeting, Janice K. Shaw, Notary Public, swore in Eric Weller and Shayne Knouse as appointed Auditors for Howe Township. Oath of Office documents were properly executed and retained by Dale Beaver on behalf of Howe Township to be filed with the Township Secretary.

### **Organizational Meeting:**

The Organizational Meeting of the Howe Township Auditors was called to order at 2:03 PM on January 3, 2018 at the Pinnacle UPMC Medical Center Community Room. Attendees are noted above. A motion to appoint Eric Weller as Chairman was made by Eric Weller and seconded by Shayne Knouse. Motion was seconded by Shane Knouse. All in favor – 2; opposed – 0, motion carried. A motion was made by Eric Weller to appoint Shayne Knouse as Secretary. The motion was seconded by Shayne Knouse. All in favor – 2; opposed – 0, motion carried.

### **Business Meeting:**

Agenda: To establish the hourly pay rate for 2018 for working Supervisors of Howe Township.

Chairman Weller made a motion to set the working Supervisor pay rate for 2018 at \$18.00 per hour. The motion was seconded by Knouse. (It should be noted that there is no differentiation between normal Labor and Snow Plowing, etc.) All in favor – 2; opposed – 0. Motion carried. A motion to adjourn the meeting was made by Chairman Weller. The motion was seconded by Knouse. All in favor – 2; opposed – 0. Motion carried. Meeting was adjourned at 2:10 P.M.

Letters of Resignation were received from Mr. Weller and Mr. Knouse after the conclusion of the meeting. These letters will be presented to the Board of Supervisors for their consideration/acceptance at the next regular meeting of the Howe Township Board of Supervisors on January 4, 2018.

**Supervisors Burd and Beaver expressed their gratitude to Ms. Shaw, Mr. Weller and Mr. Knouse, and thanked them for their service to Howe Township.**