

Howe Township
December 7, 2017

The Howe Township Board of Supervisors met in regular session at the UPMC Pinnacle Health Community Room at 5:30 p.m. on December 7, 2017. Present: Chairman Dale Beaver, Vice Chairman Charles Burd Supervisor Kathy Donahey, Secretary Nancy Cangoli, Frank Campbell-HTMA, Luke Roman-Perry County Times and 4 citizens.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Secretary Cangoli called the roll. All Supervisors were present.

A motion was made to approve the minutes as presented for November 2nd and November 16, 2017; Burd/Donahey. Motion carried.

A motion was made to approve the bills to be paid; Donahey/Burd. Motion carried.

PUBLIC COMMENT

Jill Walter addressed the Board expressing her interest in the possibly vacant Tax Collector position. A letter has been submitted by her listing her qualifications. The Board interviewed Ms. Walter. She does not meet the residency requirement of living in the township for 1 year however. Joanne Johnston has agreed to be appointed to the Tax Collector position if there is still a vacancy January 2, 2018 and making Ms. Walter Deputy Tax Collector to take over her duties. The tax bills will be printed as Howe Township Tax Collector, PO Box 190, Newport, Pa and hours by appointment.

Bob Hart asked how often the Comcast Cable Franchise Fee is paid. It is paid quarterly.

UNFINISHED BUSINESS

The vacancies on the Zoning Hearing Board and the Municipal Authority still need to be filled and are advertised on the website.

A motion was made to approve the final independent contractor agreement between Bob Hart and Howe Township per the agreement dated November 8, 2017 effective January 1, 2018 for a term of 3 years; Beaver/Burd. Motion carried.

A letter from Jason Bewely from Penn Dot agreeing to do the requested traffic study on the east end of Juniata Parkway East has been received and will be done within 30 days.

NEW BUSINESS

A motion was made to adopt Resolution 17-06 fixing the tax rates for fiscal year 2018 of .2252 mills for real estate and .3778 mills for fire equipment and houses, the same as last year; Beaver/Donahey. Motion carried.

A motion was made to adopt Resolution 17-07 Prohibiting the location of a category 4 licensed facility known as mini casinos within the boundaries of Howe Township; Beaver/Burd. Motion carried.

A motion was made to adopt the 2018 budget for the General Fund and the Liquid Fuels Fund; Burd/Donahey. Motion carried.

A motion was made to approve the advertisement of the 2018 Board of Supervisors organization meeting for January 2, 2018 at 2:00 p.m., the Auditors meeting January 3, 2018 at 2:00 p.m. and all the meeting dates and times which are the same as 2017 for the Board of Supervisors, Planning Commission, and Municipal Authority at the UPMC Pinnacle Health Community Room and the intent to hire a CPA for fiscal year 2017; Burd/Donahey. Motion carried.

SOLICITOR REPORT

Solicitor Jones was not in attendance. There was nothing new to report.

ENGINEER REPORT

There was nothing new to report per Chairman Beaver.

MUNICIPAL AUTHORITY REPORT

Minutes from the November 20, 2017 meeting have been submitted. Frank Campbell gave a brief update on the progress of the bidding process for NBMA.

Supervisor Burd reported that Bob Kratzer provided a report on the mandatory pumping: 8 people in Zone 1 did not comply, second notices will be sent out, 13 people in Zone 2 have not complied yet, and Zone 3 will start in April 2018. Everything is going good and Bob is happy with the progress. He will provide an end of year report to the Secretary.

ROAD MASTER REPORT

Road Master Beaver reported line painting has been done and the township is ready for winter.

ZONING OFFICER

Chairman Beaver reported no permits were issued for November. 2 citations have been issued on the Parkway.

PLANNING COMMISSION

There was no meeting in November.

<u>Plan</u>	<u>Submitted</u>	<u>Date-Approve/Disapprove</u>
Buffalo Crossing	5/4/17	8/6/17-extension to 2/1/18
Newport Assembly Church of God (Waiting on financial guarantee)	6/5/17	9/7/17-conditional granted

A motion was made to adjourn the meeting; Burd/Donahey. Motion carried.

Nancy Cangioli
Secretary