

**HOWE TOWNSHIP MUNICIPAL AUTHORITY (HTMA)  
300 NORTH FOURTH STREET  
NEWPORT, PA 17074  
REGULAR MEETING MINUTES  
June 19, 2017**

**Members present: Burd, Campbell, Kessler, and Sheaffer**

**Members absent: Turner**

**Guests: Christine Campbell**

**Via telephone: Josh Fox, HRG**

**The meeting was called to order at 5:30 PM by Chairman Campbell.**

- 1. There were no public comments.**
- 2. Burd presented the minutes of the meeting on May 15, 2017.**
- 3. Sheaffer moved, Kessler seconded, motion carried to approve the May 15, 2017 minutes.**
- 4. Sheaffer presented the June Treasurer Report.**
- 5. Burd moved, Kessler seconded, motion carried to approve the June Treasurer Report.**
- 6. The Authority Magazine was distributed, there was no other correspondence.**
- 7. Campbell reported that there was nothing to discuss from the joint meeting with Newport and Oliver Township. Newport is still waiting for response from USDA. Josh Fox is going to follow up with Josh Owens, Newport's engineer.**
- 8. Campbell did speak with USDA State Water Projects Manager, their targeted day is July 20. They will try to "bump up" NBMA priority due to HTMA schedule being tied to NBMA schedule.**
- 9. Campbell reported that the conference call with PENNVEST was held on May 23<sup>rd</sup>. There was nothing to report. Another call will be scheduled when something happens.**
- 10. Another check is needed to be issued to Red Hill Church of God. They lost the check; First National of Mifflintown will waive any charges to stop payment of the original check.**
- 11. Sippel Development extended their bid for an additional 90 days. The electrical bid is on hold.**
- 12. Buffalo Crossing, still working on CFA application.**
- 13. Fox and Jones are working on draft agreement and establishment of an escrow account.**
- 14. Campbell reported that the audit is nearly completed.**
- 15. CDBG program, the County has \$230,000 to divvy up throughout the County. \$40,000 goes to administrating the program, so the net amount is \$190,000.**
- 16. There was a discussion about applying for the W. Shortcut extension, and need to know where \$190,000 would get us. And the cost per foot to extend from \$190,000 to finish the project.**
- 17. Kessler moved, Burd seconded, motion carried to pursue CDBG funds with a cap on spending \$1,000. Upon further discussion with Josh Fox it was determined that it was not feasible to pursue the CDBG funding at this time.**
- 18. Burd moved, Sheaffer seconded, motion carried to approve submission of Revised Reimbursement #8 to PennWorks for \$19,500.**
- 19. HTMA wishes WW Turner a speedy recovery from heart surgery.**
- 20. Burd moved, Kessler seconded, motion carried to adjourn at 6:43pm.**
- 21. Next Meetings: July 17, 2017 at 5:30pm.**

**Respectfully submitted,**

**Charles Burd, Secretary**

**Howe Township Municipal Authority**