

**HOWE TOWNSHIP MUNICIPAL AUTHORITY (HTMA)  
300 NORTH FOURTH STREET  
NEWPORT, PA 17074  
REGULAR MEETING MINUTES  
February 20, 2017**

**Members present: Burd, Campbell, Kessler, Sheaffer, and Turner**

**Members absent: None**

**Guests: Dave Jones, Stock and Leader, Bruce Hulshizer, HRG, Tim Seiber, Newport Borough Municipal Authority (NBMA), Residents: Christine Campbell, Martha Kauffman, Richard Reisinger, Ed Bennie, Guy Waughtel, and Sam Fasick**

**The meeting was called to order at 5:30 PM by Chairman Campbell.**

- 1. Public Comment: Tim Seiber, NBMA reported that Larson Design Group (LDG) is still in the “magic window” before the clock starts to tick.**
- 2. Seiber also stated that LDG is still answering questions for USDA regarding the 500 year floodplain revisions.**
- 3. Dave Jones ask Seiber if the cost of the interim financing is included in the funding offer.**
- 4. Seiber replied that the cost is part of the “big package”.**
- 5. Jones ask it the only outstanding thing is the 500 year floodplain addendum.**
- 6. Seiber replied that it is up to USDA, LDG has kept USDA informed during the changes & updates.**
- 7. No other public comments at this time.**
- 8. Sheaffer moved, Kessler seconded, motion passed to approve the January 16, 2017 minutes.**
- 9. Kessler moved, Turner seconded, motion passed to approve the Treasurer’s Report.**
- 10. Burd distributed correspondence from various agencies.**
- 11. Jones presented a letter to PennWorks asking for a one year extension of the grant.**
- 12. Burd moved, Kessler seconded, motion carried to authorize Campbell to sign and submit the letter to PennWorks.**
- 13. Jones is reviewing the agreement submitted by NBMA removing “Newport Borough” from the agreement.**
- 14. Jones and Sarah Doyle are working on finalizing any outstanding easement agreements.**
- 15. Bruce Hulshizer presented PennWorks Reimbursement Request #8 for \$13,247.00.**
- 16. Burd moved, Kessler seconded, motion carried to approve the reimbursement request.**
- 17. Hulshizer recommended holding off on submitting a CFA application for a grant for the force main for Buffalo Crossing.**
- 18. Campbell reported that he spoke with Scott Dunkelberger, Director of the CFA Board, they are meeting the last week in March. There is an application submitted to the CFA for the West Shortcut Road extension.**
- 19. Jones ask Hulshizer if Josh Fox has gotten in touch with any developers regarding pre-purchasing capacity.**
- 20. Campbell said that Cedar Reality had replied to Fox that they wanted to pre-purchase capacity.**
- 21. Hulshizer reported that there was not a response from the electrical contractor.**
- 22. Fox is to follow up with them.**

- 23. Campbell reported that he received an email from Sippel inquiring the status of the project.**
- 24. Jones, Fox, and Campbell will get together and then talk to Sippel, Oliver Township, and NBMA.**
- 25. Seiber and Jones discussion how the USDA grant and loans and which gets expended first.**
- 26. Kessler moved, Sheaffer seconded, motion carried to engage Roll, Herring, and Solomon to perform the Authority's audit for 2016, for a price not to exceed \$2,000.00.**
- 27. Campbell reported that he completed a survey for the State regarding the Right to Know law.**
- 28. The Authority did not receive any requests in the past 12 months.**
- 29. Burd reported on the round table discussion he attended conducted by the Perry County Economic Development Authority.**
- 30. There was a question from a resident if there is a price for hookups and rates yet.**
- 31. HTMA is waiting for firm numbers from NBMA before it can establish those figures. ]**
- 32. Burd moved, Kessler seconded, motion carried to adjourn at 6:30pm.**
- 33. Next Meetings: March 20, 2017 at 5:30pm.**

**Respectfully submitted,**

**Charles Burd, Secretary  
Howe Township Municipal Authority**