

Howe Township  
December 1, 2016

The Howe Township Board of Supervisors met in regular session at the Pinnacle Health Community Room at 5:30 p.m. on December 1, 2016. Present: Nancy Cangioli, Dale Beaver, Earl Solomon, Charles Burd, Solicitor Peter Ruth, Solicitor Dave Jones, Frank Campbell, Tim Moench and 3 residents.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Secretary Cangioli called the roll. All Supervisors were present.

A motion was made to approve the bills to be paid; Solomon/Burd. Motion carried unanimously

A motion was made to approve the minutes as presented; Burd/Solomon. Motion carried unanimously.

### **PUBLIC COMMENT**

Tim Moench provided in writing answers to Chairman Beaver's previous questions regarding the Emergency Management Act, Title 35 Section 7502-7503. Tim reported that the Life Center Church is a certified Red Cross shelter. Tim is trying to reach Rich Brunner the EMC for Howe Township to get his input on creating the emergency plan.

### **UNFINISHED/OLD BUSINESS**

A motion was made to ratify the advertisement of the 2017 Howe Township Municipal budget; Beaver/Burd. Motion carried unanimously.

A motion was made to adopt resolution 16-05 establishing the 2017 tax rates of .2252 mills for general purposes and .3778 mills for fire equipment/fire houses. There is no tax increase from last year; Beaver/Solomon. Motion carried unanimously.

A motion was made to adopt the 2017 budget for the General Fund and Liquid Fuels fund; Beaver/Burd. Motion carried unanimously.

Supervisor Solomon reported that he spoke with Rick Weller of PennDot regarding the littering issue at Meadow Grove Rd and Acker Rd with the orange CCD garbage bags and he admitted that it is in the state's right of way. Mr. Weller spoke to Cocolamus Creek Disposal with no results. Supervisor Solomon offered the township's assistance to help curtail the problem and suggested to him that DEP offers surveillance cameras at no cost. He will continue to call Mr. Weller about the issue.

Secretary Cangioli provided the letter assigning points of contact that is needed to get a .gov domain name for the website. The cost is \$125.00 a year. The administrative and billing POC will be the Secretary Nancy Cangioli and the technical POC will be Jared Kroh. A motion was made to adopt and execute the letter from .GOV Domain Registration for the Howe Township website to change from .com to .gov for \$125 annually effective January 1, 2017 and to notify Jared to make that change; Beaver/Solomon. Motion carried unanimously.

HRG has submitted a proposal for \$9,500 for preparing the application for the RACP project. A motion was made to approve the proposal for financial services from HRG, Inc for the Redevelopment Assistance Capital Program as outlined by Kaye A. Goodman, Financial Services Project Accountant in the letter dated November 30, 2016 with the stipulation that the compensation is modified to say the fee is not to exceed \$9,500; Beaver/Solomon. Motion carried unanimously.

## **NEW BUSINESS**

Secretary Cangioli explained the Federal Surplus Program to the Board. It offers the township an opportunity to purchase used items from the Federal and State government at deeply discounted prices. There is no cost to be in the program. A motion was made that Howe Township Board of Supervisors participate in the Federal Surplus Property Program and authorize Chairman Beaver to sign the contract on behalf of the board and the representatives for the purposes of this program is Dale Beaver, Earl Solomon, Charles Burd, Supervisors; Beaver/Solomon. Motion carried unanimously.

A motion was made to advertise and hold the organizational meeting on January 5, 2017 at 5:30 p.m. with the regular business meeting immediately following. The meetings for 2017 will be held the 1<sup>st</sup> Thursday of each month with a second meeting on the 3<sup>rd</sup> Thursday as needed; Beaver/Burd. Motion carried unanimously.

## **SOLICITOR REPORT**

Solicitor Ruth had nothing to report. Secretary Cangioli confirmed that the Storm Water Agreement has been received in the office for the Esbenshade project.

## **ENGINEER**

The retainer agreement for 2017 from HRG has been received with an increase in meeting attendance from \$100 to \$150. A motion was made to approve the retainer agreement for HRG, Inc as per the agreement sent by Cody Lytle effective January 1, 2017 with one exception; that the language regarding Section 5-Compensation, Item B be corrected to read one hundred fifty dollars; Beaver/Burd. Motion carried unanimously.

The Gypsy Hollow general permit has been received.

## **MUNICIPAL AUTHORITY**

Minutes from the November 21, 2016 meeting have been received.

There will be a conference informational only meeting on December 15, 2016 at the Pinnacle Health room with Chairman Beaver, Frank Campbell, Solicitor Ruth and Joshua Fox.

A motion was made to reappoint Keith Sheaffer to the HTMA for a 5 year term beginning January 1, 2017; Beaver/Burd. Motion carried unanimously.

## **ROADMASTER**

Supervisor Solomon reported the big tree on Acker Rd was becoming a hazard and was taken down with the help of Buffalo Township. The old chainsaw was traded in for \$100 towards the purchase of a new Stihl saw at Latchford's. The dead trees were taken down at the shed. A chain gate with a padlock was installed across the drive at the shed due to people trespassing and causing damage.

## **ZONING OFFICER**

No permits were issued.

## **PLANNING COMMISSION**

Randy Kessler will fill the unexpired term of 1 year in Eric Fleisher's place.

A motion was made to adjourn the meeting; Solomon/Burd. Motion carried unanimously.