

**HOWE TOWNSHIP MUNICIPAL AUTHORITY (HTMA)
300 NORTH FOURTH STREET
NEWPORT, PA 17074
REGULAR MEETING MINUTES
September 19, 2016**

Members present: Burd, Campbell, Kessler, Sheaffer, and Turner.

Members absent: None

Guests: Sarah Doyle, Stock & Leader, Josh Fox, HRG, Janice K. Shaw, Notary;

Residents: Butch Turnbaugh, John Brame, Charlotte Brame, Jim Dudley, Pat Dudley, Joy Reisinger, Victor Clegg, Max Kauffman, Ralph E. Holley, Carol D. Holley, Robert L. Haines, Nathan Beamer, Amanda Beamer, Darwin Haines, Nancy Haines, Carson Walker, Annetje Earnest, Sandra Burd, Angela Howell, R. E. Hewitt, Rich Little, Cookie Little, J. M. Dorman, Kyle Yantz, Krista Yantz, Douglas Woodcock, Cheryl Woodcock, H. Pauline Campbell, Richard Campbell, Gary W. Shew, and Martha Kauffman.

The meeting was called to order at 5:30 PM by Chairman Campbell.

- 1. The meeting opened with public comments regarding the grinder pump and easement agreements. Josh Fox and Sarah Doyle answered engineering and legal questions regarding the agreements. Time was allowed for residents to sign their agreements and have them notarized.**
- 2. Burd presented the minutes from the August 15 regular meeting.**
- 3. Sheaffer moved, Turner seconded, motion carried to approve the August 15 minutes.**
- 4. The treasurer report was tabled, as the books are at the auditors.**
- 5. Burd presented correspondence for distribution.**
- 6. Doyle and Fox confirmed that we have until the October 17th meeting to accept or reject the PENNVEST offer.**
- 7. The bids for the project will be opened on PennBid on September 28th.**
- 8. Fox noted that there are 15 prospective bidders.**
- 9. HRG will sort through the bids, looking at the two lowest, and forward to Stock and Leader for review.**
- 10. Depending on the amount of the bids we will discuss about accepting or rejecting the PENNVEST package at the October HTMA meeting.**
- 11. Fox and Doyle will check on question regarding the addresses of two properties on W. Shortcut Road.**
- 12. There was a brief discussion regarding the Shontz property. It was tabled for the time being.**
- 13. Fox noted that Buffalo Crossing is declining to provide upfront funding.**
- 14. Fox also noted that Cedar Realty is looking for more EDU's than they currently are committed to the project.**
- 15. Project Contracts (16-1 & 16-2) were publicly advertized in the Patriot News and PennBid.**
- 16. HRG is working with interested bidders to answer questions.**
- 17. The bids will be opened online and will be posted on the PennBid website.**
- 18. 16-1 is a unit price contract-keeping track of exact quantities used.**
- 19. 16-2 is a lump sum contract.**
- 20. There was no news from Newport regarding any financial issues.**

21. RACP update-some funds were released, the first in several years.
22. Campbell contacted Senator Teplitz and Representative Keller.
23. The Howe Township/Buffalo Crossing is high on the list for RACP funding consideration..
24. There is the possibility of another round of disbursements in October, and then another by the end of the year.
25. Fox led a discussion regarding the CFA grant opportunity, there are three potential possibilities in the Township.
26. The Authority choose the West Shortcut Road Extension as the best option.
27. There is a \$100 submission fee, and HRG's fee would be not to exceed \$3,100.
28. Kessler moved, Turner seconded, motion carried to move forward with the CFA grant application for a \$284,000 grant to extend the sanitary sewer west on West Shortcut Road, pending funding from the Howe Township Board of Supervisors.
29. The site for the HTMA meetings was discussed, the Pinnacle room is available on the third Monday of the month.
30. It was decided to continue to meet at the Township Building at 80 Red Hill Road at least through the end of the year. The issue will be addressed at the December meeting. Campbell will contact Pinnacle to save the date & time.
31. There was a discussion regarding suspending the salary of the HTMA members. It was unanimously decided to continue accepting our salaries.
32. Stock & Leader estimated legal fees for 2017 at \$60,000.00, due most to land acquisition. That number will be effected by how smoothly the grinder, permanent, and temporary agreement process goes.
33. HRG estimated \$12,000.00 of non-reimbursable expenses for 2017.
34. It was noted that if we accept the PENNVEST offer it may be good to get a bridge loan for construction and land acquisition.
35. Burd moved, Kessler seconded, motion carried to approve reimbursement #5 for \$23,646.00 for HRG.
36. Burd moved, Kessler seconded, motion carried to pay Campbell and Perry Printing \$112.42 for postage and postcards.
37. Burd moved, Turner seconded, motion carried to adjourn at 7:33 PM.
38. Next meeting: October 17, 2016

Respectfully submitted,

Charles Burd, Secretary
Howe Township Municipal Authority