

**HOWE TOWNSHIP**  
**22 Cherry Road**  
**LIVERPOOL, PA 17045**

**Township Office 717-444-3045**

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**CERTIFICATE OF NONCONFORMANCE**

**1. GENERAL INFORMATION**

E-mail address \_\_\_\_\_

Name of Property Owner \_\_\_\_\_

Tax Parcel ID Number \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address of Landowner of Record \_\_\_\_\_

Subject Property Address \_\_\_\_\_

Subject Property Zoning District \_\_\_\_\_

**2. NON-CONFORMITY INFORMATION**

Type of Nonconformance (Use/Structure/Lot) \_\_\_\_\_

Description of Nonconformance (*use and attach additional pages if necessary*) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**3. SIGNATURE**

I hereby certify that the information provided above and on any attached documents is accurate to the best of my knowledge and understand that any nonconformances that exist on the identified property and not recorded in this document may be subject to compliance with the Howe Township Zoning Ordinance, as enacted and amended at the time the undocumented nonconformance is discovered.

\_\_\_\_\_  
**Property Owner Signature**

\_\_\_\_\_  
**Date**

**OFFICIAL USE BELOW**

\*\*\*\*\*

**ACKNOWLEDGEMENT OF CERTIFICATE OF NONCONFORMANCE**

Date of receipt of completed Certificate of Nonconformance \_\_\_\_\_

Acknowledgement of the Certificate of Non-Conformity (within 30 days of receipt):

\_\_\_\_\_

\_\_\_\_\_

**Zoning Officers Signature**

**Date**

**REGULATORY REFERENCE: HOWE TOWNSHIP ZONING ORDINANCE**

Section 1705. CERTIFICATE OF NONCONFORMANCE. Certificate of Nonconformance shall be issued by the Zoning Officer to the owner of any property which, at the time of the effective date of this Ordinance, is identified as containing a nonconforming use, structure or lot. The owner's property and the issuance date of such certificate shall be registered in the records of the Township as follows:

- A. Such Certificate of Nonconformance shall be requested by the property owner and issued by the Zoning Officer within one hundred eighty (180) days after the effective date of this Ordinance.
- B. The Certificate of Nonconformance shall set forth in detail all of the nonconforming conditions of said property.
- C. A copy of the Certificate of Nonconformance shall be retained and filed by the Zoning Officer.
- D. The Certificate shall be for the purpose of insuring the owner the right to continue a nonconforming use in accordance with the regulations of this Ordinance.
- E. The burden of establishing the Nonconformance shall be on the owner.