

Howe Township  
June 2, 2016

The Howe Township Board of Supervisors met in regular session following the public hearing of the proposed revised Zoning Ordinance at the Municipal Building at 6:36 p.m. on June 2, 2016. Present: Nancy Cangioli, Dale Beaver, Earl Solomon, Charles Burd, Joanne Johnston, Engineer Cody Lytle - HRG, Solicitor Peter Ruth, Bob Hart, Frank Campbell, and several residents.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Secretary Cangioli called the roll. All Supervisors were present.

**PUBLIC COMMENT**

There was none

**FINANCIAL PRESENTATIONS**

Tyler Ritzman and Lew Davey representing the First National Bank of Mifflintown provided a Term Sheet for discussion and informational purposes for the Township's proposed office building project. It does not constitute a commitment to lend. The contemplated loan is a general obligation note in the approximate amount of \$500,000 to \$600,000 for capital improvements and costs of issuance. The interest rates are to be determined at the time the loan. They stressed their flexibility and willingness to work with the township.

Jeffrey Miller and Christina Dudley representing Orrstown Bank provided a handout for discussion and informational purposes for the office building project. The approximate amount of the loan is \$500,000 to \$600,000. It does not constitute a commitment to lend. Interest rates are to be determined at the time of the loan. They also stressed their flexibility and willingness to work with the township.

A motion was made to approve the minutes as presented, Beaver/Burd. Motion carried unanimously

A motion was made to approve the bills to be paid, Beaver/Solomon. Motion carried unanimously.

A motion was made to authorize Nancy and Chuck to attend the PSATS budget seminar June 9<sup>th</sup> with the understanding that Nancy's fee of \$80 will be shared with Buffalo and Watts and \$80 for Chuck. Beaver/Solomon. Motion carried unanimously.

**UNFINISHED/OLD BUSINESS**

Website-Additional changes, additions and links were discussed with Cody Lytle to share with Jared.

A motion was made to authorize the 1st advertisement for the 2<sup>nd</sup> Zoning Ordinance public hearing at 5: 30 p.m. on July 7, 2016, Beaver/Burd. Motion carried unanimously.

Building Project-Cody Lytle, (HRG, Inc) has submitted a proposal for engineering services and scope of services for the land development plan for a lump sum cost of \$24,975.00. No action was taken.

Mandatory Pumping Ordinance (OLDS)-Bob Kratzer (JSC) has the zones set up. There are 3 pumpers on the list. Letters will be sent out to the residents to notify them.

The dirt bank removal on Church Rd has been tabled indefinitely.

## **NEW BUSINESS**

A motion was made to adopt the Petty Cash Policy as prepared by Solicitor Ruth, Beaver/Solomon. Motion carried unanimously.

A motion was made to adopt the Budgeted Purchase Policy with a \$500 limit as prepared by Solicitor Ruth, Beaver/Burd. Motion carried unanimously.

## **SOLICITORS REPORT**

Comcast Franchise Agreement-Solicitor Ruth explained that this would be a 10 year agreement with automatic renewal. It would give them a right of way to enter the road ways to lay lines. The township would get a 5% fee. A motion was made to authorize Solicitor Peter Ruth to begin the process of adopting the Cable Franchise Agreement between Howe Township and Comcast of New Mexico, PA LLC and to draft an ordinance as necessary to accomplish that. Beaver/Burd, Motion carried unanimously. The motion was rescinded and amended to A motion was made to authorize Solicitor Peter Ruth to begin the process of adopting the Cable Franchise Agreement between Howe Township and Comcast of New Mexico, PA LLC and to draft an ordinance as necessary to accomplish that at a 5% fee for a 10 year term, Beaver/Burd, Motion carried unanimously.

## **ENGINEER**

Cody Ltyle had nothing further to report.

## **ZONING OFFICER**

Bob Hart reported a permit has been issued to ComPros on Mountain Rd for replacing a tower to aid the Perry County emergency communications. The old tower will be removed.

## **MUNICIPAL AUTHORITY**

Minutes from the May 16, 2016 meeting have been submitted. Frank Campbell reported that the DEP permit has been received which allowed them to submit the PennVest grant application in time. They required additional information which has been submitted and a revised application was submitted. They are waiting for a reply. Documents are being drafted by the Solicitor for action on negotiations on the pump station properties. Josh Fox is meeting with Senator Teplitz and Representative Keller regarding the RACP project. The PennVest grant is for \$5.54 million.

## **ROAD MASTER**

Supervisor Solomon reported Mountain Rd needed to be added to the tar and chip project. An addendum was added to the bid for this road. Only 1 bid was received which was received from Hammakers. A motion was made to accept Hammakers bid of \$1.85 per square yard for Church and Mountain Rd for a total of \$15,040.50, Beaver/Solomon. Motion carried unanimously.

The air conditioning unit on the tractor needed to be repaired Earl reported the work has been completed and is under warranty.

Spring cleanup day was successful and the residents expressed their appreciation.

## **PLANNING COMMISSION**

There was no meeting in May.

A motion was made to adjourn the meeting, Solomon/Burd. Motion carried unanimously.