

Howe Township
May 5, 2016

The Howe Township Board of Supervisors met in regular session at the Municipal Building at 6:30 p.m. on May 5, 2016. Present: Nancy Cangioli, Dale Beaver, Earl Solomon, Charles Burd, Joanne Johnston, Engineer Cody Lytle -HRG, Solicitor Peter Ruth, Bob Hart, Architect Robert Peterson, Frank Campbell, Tom Palm and several residents.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Secretary Cangioli called the roll. All Supervisors were present.

A motion was made to approve the minutes as presented, Beaver/Burd. Motion carried unanimously

A motion was made to approve the bills to be paid, Beaver/Solomon. Motion carried unanimously.

PUBLIC COMMENT

There was none.

PLANNING COMMISSION

Minutes from the April 28, 2016 meeting have been submitted. The Hershey AG plan has been formally withdrawn by Navtech by letter dated April 12, 2016. Tom Palm presented the Andrea Jezewski et al subdivision plan. This plan is proposing no building. The Secretary signed the DEP Non-Building Waiver. Tom will provide a copy to the Secretary for the file and a copy of the recorded plan. A motion was made to approve the waiver requests for the Andrea Jeweski et al plan as noted on the final subdivision plan, Beaver/Burd. Motion carried unanimously. A motion was made to approve the final subdivision plan of Andrea Jeweski et al plan as presented, Beaver/Solomon. Motion carried unanimously.

UNFINISHED BUSINESS

Website-Nancy and Cody met to go over and provide content to Jared. Cody's list of documents to post are the SALDO, Current Zoning, Driveway, Floodplain, Lighting, On Lot Disposal, Road Cut, LST Ordinances, the new Comprehensive Plan, the ISO information, 2015 meeting minutes to present for the Board of Supervisors and Planning Commission. Frank Campbell will email the Municipal Authority minutes for 2015 to present. Links to various agencies will be posted. This information will be uploaded for the Board to review before going live. Dale will be involved in the training along with Nancy by Jared.

Zoning Ordinance-A motion was made to advertise for Thursday, June 2, 2016 at 5:30 p.m. for the public hearing for the update of the Zoning Ordinance, Beaver/Burd. Motion carried unanimously. The business meeting will start at the conclusion of the hearing.

Building Project-Architect Rob Peterson presented a revised floor plan and 2 design elevations for the outside of the building for review. Cody Lytle discussed the placement of the building in relation to the size of the lot to meet the township ordinances. The Architect's contract has been fulfilled at this point. To move ahead with the project Cody gave an estimate for HRG of approximately \$20,000 and Rob stated approximately \$50,000 for his work. An estimated total cost for the whole project is \$500,000 to \$600,000.

Solicitor Ruth advised that the work on financing begin now and one individual of the Board start the process. A motion was made to authorize Chairman Beaver to contact Orrstown Bank, First National Bank of Mifflintown and PLIGIT to gather information for financial aid for the building and have their representatives attend the next meeting, Burd/Solomon. Motion carried unanimously.

A motion was made to authorize HRG to proceed with a proposal for the Land Development for the building project and for Rob and his firm to prepare a proposal for the construction details of the new building for the building project, Beaver/Burd. Motion carried unanimously.

Debit Cards-Nancy and Earl have received from Orrstown Bank. There is a purchase spending limit of \$500 with no cash with drawls allowed. There is a petty cash fund of \$100 that the Secretary controls, Solicitor Ruth will prepare a policy statement for the next meeting regarding the use of the Petty Cash Fund and the debit card purchases.

NEW BUSINESS

A motion was made to adopt Resolution 16-04 adopting Herr Court as a public road in Howe Township, Beaver/Solomon. Motion carried unanimously.

SOLICITOR REPORT

Joanne Johnston asked if the township had a Landlord-Tenant Ordinance. Not at this time but may be considered in the future.

ZONING OFFICER

No permits were issued for April. Regarding the issue of the land at the corner of Rt. 34 and Church Rd, the property is actually owned by Larry Brodisch not PPL. He would be agreeable to allow the township to cut back that piece for sight distance at the township's expense. Chairman Beaver stated it will be taken under advisement. BIU has revised their report on the inspections done which will assist Bob in issuing Certificate's of Use.

MUNICIPAL AUTHORITY

Minutes from the April 18, 2016 meeting have been submitted. Frank Campbell gave an update on the sewer project. They will be resubmitting an application for the PennVest loan.

ROADMASTER

The seal coat bids for Church Rd will be opened at the June 2nd meeting. The repairs for Acker Rd, the ends of Herr Court and Hummingbird Lane do not qualify for the Dirt and Gravel Program. The repair work could cost upwards of \$40,000 due to the amount of milling and paving that needs done.

A motion was made to adjourn the meeting, Beaver/Burd. Motion carried unanimously.