

Howe Township  
April 7, 2016

The Howe Township Board of Supervisors met in regular session at the Municipal Building at 6:30 p.m. on April 7, 2016. Present: Nancy Cangioli, Dale Beaver, Earl Solomon, Charles Burd, Joanne Johnston, Engineer Cody Lytle -HRG, Solicitor Steve Hovis, Bob Hart, Architect Robert Peterson, Luke Roman-Perry County Times and several residents.

Chairman Beaver called the meeting to order with the Pledge of Allegiance. Secretary Cangioli called the roll. All Supervisors were present.

A motion was made to approve the minutes as presented. Beaver/Burd. Motion carried unanimously.

HRG Inc. has presented an additional invoice above the contract amount for services performed that were outside the original scope of work on the Zoning Ordinance for \$8,780.00 and \$118.80 to reimburse them for prepaying the township basic web hosting for 24 months with Bluehost. A motion was made to approve the bills to be paid as presented. Solomon/Burd. Motion carried unanimously.

A motion was made to adopt the resolution authorizing the deposit of \$100,000 from the General Fund into the 1<sup>st</sup> National Bank of Mifflintown 11 month Municipal Easy Access CD and authorizing the appropriate officers to execute any or all paperwork necessary. Beaver/Solomon. Motion carried unanimously.

#### **PUBLIC COMMENT PERIOD**

There was nothing.

#### **UNFINISHED BUSINESS**

Work continues on the new website. Jared Kroh has provided a test link for the Board to review and make comments for changes and/or additions. The next step will be to start loading content. Cody and Nancy will start that work and provide a list to the Board and Jared. A projective going live date is the fall.

Zoning Ordinance Public meeting-It needs to be determined if the Perry County Planning Commission has received the document for review. Cody will check with Jamie Keener. A motion was made that if needed, Nancy is authorized to draft a letter to Jason Finnerty at the Perry County Planning Commission to submit the draft proposal for the revisions of the Howe Township Zoning Ordinance. Beaver/Burd. Motion carried unanimously.

Building Project-The floor plan revisions were reviewed showing the site layout reconfigured. A motion was made to give the Architect Rob Peterson with Noelker and Hull permission to proceed with the exterior elevations based on the floor plan that was drafted with the changes and with the details that was communicated at this meeting. Beaver/Burd. Motion carried unanimously. There are still many decisions that need to be made regarding the building. It's approximately a 2,500 square foot building. The current building will need to be removed in order to meet the township ordinances.

#### **NEW BUSINESS**

A motion was made to adopt Resolution 16-03 Designation of Agent for FEMA 4267-DR authorizing Nancy Cangioli, Secretary/Treasurer to execute all required forms and documents on behalf of the township to apply for financial assistance for Winter Storm Jonas. Beaver/Burd. Motion carried unanimously. There is a kick-off meeting April 14, 2016.

Glenn Donahey presented the Board of Auditors report for 2015 with their findings and recommendations. Policies should be set for donations and protective gear for the road crew. The current fixed assets that were reported in 2014 was not been carried over to 2015 per DCED direction. A corrected 2014 audit needs to reflect that change. A motion was made to accept the audit for 2015, the important issues having been discussed and will be taken under advisement. Beaver/Burd. Motion carried unanimously.

The Newport School District has asked the township to place 2 bus stop signs along RT 34. They requested this from PennDot who referred them to the township. This is a state road and the Board feels this is the responsibility of PennDot which the Secretary will convey to them.

**ENGINEER**

Newport Medical Center DEP sewage planning issue-Per Cody Lytle’s recommendation the Secretary sent a letter acknowledging the issue to DEP. The bond has been returned for the maintenance agreement for Bretz Court.

Hershey AG plan- Cody spoke with Roger Watson at Navtec. The plan is missing a lot of information. He has not issued formal comments. He will recommend that they withdraw the plan, he will then send informal comments and they can resubmit for the May meeting. Bob Hart will send his comments to Cody.

**ZONING OFFICER**

PPL-Bob has made contact with them. 1 permit was issued to Kessler’s for change of use. A complaint has been taken regarding deck construction on Herr Ct he is following up on that.

**MUNICIPAL AUTHORITY**

Minutes from the March 21, 2016 meeting have been submitted.

The Secretary reported JSC has received 3 responses from interested septic pumpers. Another week will be given to the others to respond.

**ROAD MASTER**

Supervisor Solomon reported the roads are in bad condition. Berms are being worked on. He has gotten estimates for milling and repairing which will need to be advertised due to the bid limits. The PennDot municipal rep Rick Levan will be meeting with him for determination and specifications for the work on Acker, Herr and Church and which is the priority.

Hammakers will be asked to meet to discuss tar and chipping.

A motion was made to authorize advertising for road construction bids that meet the specifications per PennDots requirements to be opened on May 5, 2016. Beaver/Burd. Motion carried unanimously.

**PLANNING COMMISSION-There was no meeting in March**

| <u>Plan</u>               | <u>Submitted</u>     | <u>Approve/Disapprove</u> |
|---------------------------|----------------------|---------------------------|
| Hershey AG (compost barn) | 2/25/16 – PC 4/28/16 | 6/2/16                    |
| Andrea Jezewski et al     | 3/24/16-PC 4/28/16   | 6/2/16                    |

A motion was made to adjourn the meeting. Solomon/Burd. Motion carried unanimously.