

**HOWE TOWNSHIP MUNICIPAL AUTHORITY
300 NORTH FOURTH STREET
NEWPORT, PA 17074
REGULAR MEETING MINUTES
September 21, 2015**

Members present: Burd, Campbell, Kessler, Sheaffer, & Turner

Members absent: None

Guests: Josh Fox HRG and Dave Jones, Solicitor

Public: Alex Owtscharuk

The meeting was called to order at the Howe Township Municipal Building, 80 Red Hill Road, Newport, PA 17074, by Chairman Campbell at 5:33PM.

- 1. The Authority heard public comments from Alex Owtschauk.**
- 2. Secretary Burd presented the minutes of the August 17, 2015 meeting.**
- 3. Sheaffer moved, Turner seconded, motion carried to approve the minutes of the August 17 meeting with the change of members present from Solomon to Turner.**
- 4. Treasurer Sheaffer presented the September Treasurers Report.**
- 5. Turner moved, Burd seconded, motion carried to approve the September Treasurer's Report.**
- 6. Secretary Burd distributed correspondence from various agencies.**
- 7. Solicitor Jones noted that in the WQM Permit that the HTMA cannot connect to the Newport system until they are completed with the building of the new waste water treatment plant, and**
- 8. Advised that HTMA file an appeal with DEP to protective appeal.**
- 9. Turner moved, Sheaffer seconded, motion carried to have Stock and Leader acting on behalf of the HTMA to file a protective appeal with the Environmental Hearing Board with regard to our WQM Permit.**
- 10. The easement documents are in draft format, and are on hold until we have a schedule and monetary figures from DEP and PennVest.**
- 11. Josh Fox, HRG, reviewed the WQM & stream crossing, NPDES, County Conservation, Highway Occupancy, and PennDOT permits, and the Norfolk Southern agreement.**
- 12. The Township waived the Land Development Plan requirement.**
- 13. HRG is 98% complete with the design phase.**
- 14. He is scheduling a meeting with Cedar Realty to address their concerns**
- 15. There are ongoing discussions with Newport regarding expenses; they are tabled until after the September 28 meeting.**
- 16. All of our numbers are based on estimates provided from NBMA, and**
- 17. They are looking into payments, disbursements, and reimbursements already made.**
- 18. HTMA needs to have an audit done by a CPA by the end of the year.**
- 19. Burd moved, Kessler seconded, motion carried to engage Herring Roll & Solomon to perform our audit. The maximum fee will be \$2,000.00.**

20. Campbell reported that we received approval from PennWorks to use their funds for land acquisition.
21. Burd moved, Turner seconded, motion carried to request draw #13 for \$7,999.11.
22. Burd moved, Turner seconded, motion carried for Requisition #1 from PennWorks for \$40,400.00.
23. Sheaffer moved, Turner seconded, motion carried to request \$5,000.00 from the Howe Township BOS to pay for the Norfolk Southern Permit.
24. HTMA welcomed new member Randy Kessler.
25. Kessler moved, Burd seconded, motioned carried to adjourn the regular meeting at 6:55 PM.

Public Meeting

26. The public meeting was called to order by Chairman Campbell at 6:55 PM.
27. Prompted by a question by Alex Owtscharuk, there was a discussion of grants and loans for residents.
28. USDA, rural utility services; SEDA-COG, CDBG (low income & senior citizens); and PennVest.
29. Josh Fox presented the progress to date and the current status of the project.
30. Josh Fox reviewed funds do date. PennWorks 2.8 million grant.
31. CDBG, not eligible, average income too high.
32. PennVest, \$460,000 loan up to this point.
33. Sheaffer moved, Turner seconded, motion carried to adjourn the public meeting at 7:50PM.

Next meeting: October 19, 2015