

**HOWE TOWNSHIP MUNICIPAL AUTHORITY
300 NORTH FOURTH STREET
NEWPORT, PA 17074
REGULAR MEETING MINUTES
July 20, 2015**

Members present: Burd, Campbell, Sheaffer, Solomon & Turner

Members absent: None

Guests: Josh Fox, HRG, Dave Jones, Solicitor

Public: None

The meeting was called to order at the Howe Township Municipal Building, 80 Red Hill Road, Newport, PA 17074, by Chairman Campbell at 5:32PM.

- 1. There were no public comments.**
- 2. Secretary Burd presented the minutes of the June 15, 2015 meeting.**
- 3. Turner moved, Sheaffer seconded, motion passed to approve the minutes of the June 15, 2015 meeting.**
- 4. Treasurer Sheaffer presented the July Treasurers Report.**
- 5. Burd moved, Solomon seconded, motion passed to approve the July Treasurer's Report.**
- 6. It was noted that the account contains funds for the pump station property appraisals.**
- 7. Secretary Burd distributed correspondence from various agencies.**
- 8. The Authority went into Executive Session to discuss several topics.**
- 9. Solicitor Jones discussed the permanent and temporary easement agreements for the sanitary sewer.**
- 10. There will be separate agreements for the grinder pumps,**
- 11. The agreement allow for HTMA to install the pumps and low pressure mains.**
- 12. Homeowners are responsible for getting sewage to the pumps, and electrical power to the pump control panel.**
- 13. After the PENNVEST loan is repaid, ownership of the pump will convert to the property owner.**
- 14. 36 grinder pumps will be needed for the project.**
- 15. The plan is to have a public meeting in early September.**
- 16. Discussion regarding Authority compensation was tabled.**
- 17. Josh Fox reported that if we can prove that we are in bedrock there will not have to be a casing for the line under the railroad, that discussion with Norfolk Southern is ongoing.**
- 18. HRG is gathering cost estimates from independent contractors for drilling.**
- 19. HRG is working with Newport Borough Municipal Authority (NBMA) to get permits applied for and timing with DEP for HTMA connection.**
- 20. Solomon moved, Turner seconded, motion carried to approve PENNVEST draw #11 for \$27,890.03.**

21. There needs to be additional geo-technical borings close to pump station on HTMA side, and as close to pipe location on Norfolk Southern side. Both to show rock strata.
22. Burd motioned, Solomon seconded, motion carried to approve additional borings for \$4,800 to come from PENNWORKS funds.
23. Solomon moved, Turner seconded to authorize HRG to prepare easement exhibit drawings for each property as required not to exceed \$17,050.00.
24. Drawing will be posted on the HRG website after approved by DEP.
25. Every two months the progress report will be updated on the website.
26. The recent meeting with PENNVEST was recapped.
27. Burd moved, Solomon seconded, motion carried to name Campbell as voting delegate, Sheaffer as alternate at the PMAA Conference.
28. Campbell will be attending a meeting with Tim Seiber with the NBMA and Kevin Jacobs representing Oliver Township Municipal Authority (OTMA). NBMA is reviewing expenses that they think HTMA and OTMA should be sharing on July 23, 2015.
29. HTMA would like to congratulate Campbell for all his efforts on the Newport Celebrates 175 celebration.
30. Solomon moved, Sheaffer seconded, motion carried to adjourn at 7:22PM.
31. Next meeting: August 17, 2015.

Respectfully submitted,

Charles Burd, Secretary
Howe Township Municipal Authority