

**HOWE TOWNSHIP MUNICIPAL AUTHORITY
300 NORTH FOURTH STREET
NEWPORT, PA 17074
REGULAR MEETING MINUTES
June 15, 2015**

Members present: Burd, Sheaffer, Solomon & Turner

Members absent: Campbell

Guests: Bruce Hulshizer, HRG, Dave Jones, Solicitor

The meeting was called to order at the Howe Township Municipal Building, 80 Red Hill Road, Newport, PA 17074, by Vice-Chairman Solomon at 5:33 PM.

- 1. There were no public comments.**
- 2. Secretary Burd presented the minutes of the May 18, 2015 meeting.**
- 3. Sheaffer moved, Turner seconded, motion passed to approve the minutes of the May 18, 2015 meeting.**
- 4. Treasurer Sheaffer presented the June Treasurers Report.**
- 5. Burd moved, Turner seconded, motion passed to approve the June Treasurer's Report.**
- 6. Secretary Burd distributed correspondence from various agencies.**
- 7. Solicitor Jones noted that Sandbar Lane is a private road requiring everyone to sign off on putting in pipes, manholes, etc.**
- 8. Bruce Hulshizer noted that HRG will need to find the property corners for Sandbar Lane properties.**
- 9. Burd moved, Turner seconded, motion carried to approve HRG to survey Sandbar Lane as shown on 1967 drawing of right-of-way not to exceed \$2,000.00.**
- 10. Hulshizer reported that all permit applications have been submitted (HOP-NPDES) and should be in hand by August. These are needed to apply for construction funding.**
- 11. Larry Brodisch is working on the appraisals of the pump station properties.**
- 12. Cedar Realty wants to know the proposed tapping fee. HRG is working on a \$1 easement as opposed to a fee simple.**
- 13. Sheaffer moved, Burd seconded motion carried for authorization #3 for \$5,700 for the HRG financial service group to prepare a preliminary tapping fee for Cedar.**
- 14. Burd moved, Turner seconded, motion carried for PENNVEST payment #10 of \$37,190.71 to HRG.**
- 15. Regarding the directional drill under the river, Norfolk Southern wants the portion under the railroad to be cased. HRG is negotiating with them.**
- 16. HTMA will own, repair, and maintain the grinder pumps, and will need easement agreements to do this work on customers' property.**

17. **A public meeting will be held regarding the grinder pump easements. The time, date, and place will be set at the July meeting.**
18. **Homeowners are responsible for the plumbing from their residence to the grinder pumps. Sewer grant/loan programs include: USDA, PENNVEST, SEDA-COG, and County.**
19. **The purchase of grinder pumps will be covered with PENNVEST funds.**
20. **HRG is checking on the warranty terms on the grinder pumps**
21. **Hulshizer will check into the status of the HRG website issues.**
22. **Burd presented a brief recap of the letter submitted to the NBMA.**
23. **Jones to look into the policy regarding being paid for scheduled meetings with or without actual attendance.**
24. **Regarding office space the general consensus was that the HTMA is in favor of rehabbing/adding to the current meeting building as opposed to incurring debt to build a new structure based on cost estimates.**
25. **Turner moved, Burd seconded, motion carried to adjourn at 6:50PM.**
26. **Next meeting: July 20, 2015.**

Respectfully submitted,

**Charles Burd, Secretary
Howe Township Municipal Authority**