

**HOWE TOWNSHIP MUNICIPAL AUTHORITY (HTMA)
300 NORTH FOURTH STREET
NEWPORT, PA 17074
REGULAR MEETING MINUTES
March 21, 2016**

Members present: Burd, Campbell, Kessler, Sheaffer, and Turner

Members absent: None

Guests: Josh Fox, HRG; Steve Hovis, Stock & Leader

The meeting was called to order at 5:30 PM by Chairman Campbell.

There were not public comments.

- 1. Secretary Burd presented the February 15, 2016 minutes.**
- 2. Sheaffer moved, Kessler seconded, motion carried to approve the February 15, 2016 minutes.**
- 3. Treasurer Sheaffer presented the Treasurer's Report.**
- 4. Burd moved, Kessler seconded, motion carried to approve the Treasurer's Report.**
- 5. Burd distributed communications from various agencies.**
- 6. Steve Hovis was sitting in for Dave Jones and led a discussion regarding the pump station properties and interim financing.**
- 7. Josh Fox added that PennVest will not pay for land or right of way acquisition.**
- 8. HTMA did receive a one year extension of the PennWorks Grant until June 30, 2017.**
- 9. Fox had conversations with the Army Corps of Engineers & DEP, each entity was provided with a permit request.**
- 10. If we receive the permit before May 11, we will be able to apply for this round of PennVest Funding.**
- 11. Campbell is to continue discussions with Rob Smith regarding the pump station property.**
- 12. Fox reported on the status of the discussions with Cedar Realty. Dave Jones prepared an easement agreement. Fox has gone back and forth with their corporate office. They want the construction on their property to occur at night.**
- 13. Fox presented an assessment of the expenses that Newport Borough Municipal Authority (NBMA) presented as HTMA share for the new plant.**
- 14. Kessler moved, Turner seconded, motion carried to have Fox and Jones draft a letter to the NBMA requesting clarification of the bills submitted to HTMA for payment.**
- 15. HTMA received the fully executed Submerged Lands License Agreement from DEP, this is to use or occupy the submerged lands of the Commonwealth beneath the Juniata River. We will still need the Joint Permit from DEP.**
- 16. Campbell completed the US Census for the Authority.**
- 17. Turner moved, Kessler seconded, motion carried to adjourn at 6:30 PM.**
- 18. Next meeting: April 18, 2016**

Respectfully submitted,

**Charles Burd, Secretary
Howe Township Municipal Authority**