

**HOWE TOWNSHIP MUNICIPAL AUTHORITY
319 NORTH FOURTH STREET
NEWPORT, PA 17074
REGULAR MEETING MINUTES
February 16, 2015**

Members present: Burd, Campbell, Sheaffer, Solomon, and Turner

Members absent: None

Guests: Josh Fox, Engineer, Tom Fitzpatrick, NBMA

The meeting was called to order at 5:33PM by Chairman Campbell

There were no public comments.

- 1. Secretary Burd presented the January 19, 2015 minutes.**
- 2. Solomon moved, Sheaffer seconded, motion passed to approve the January 19, 2015 minutes.**
- 3. The Treasurer's Report was tabled until the next meeting.**
- 4. Chairman Campbell presented an email from Solicitor Jones stating that HTMA salaries should not be submitted to PENNVEST.**
- 5. Josh Fox reviewed the status of the sanitary sewer project and the WQM Part II permit application.**
- 6. Currently waiting for river to thaw to complete survey for the river crossing permit.**
- 7. Army Corps of Engineers approved direct a route as possible with an arc instead of angular turns. Drilling is much less expensive than boring.**
- 8. Fox reviewed the pump station sites, and the operation and layout of the sites.**
- 9. Burd and Campbell will meet with Smiths regarding the pumping station on their property.**
- 10. After the system is set up there should be a sewer use ordinance to deal with any violations that cause problems in the system.**
- 11. There will be a 6" pipe under the river, it will be 4' under the lowest point of the river bed.**
- 12. When the WQM Part II is submitted to DEP, that will be the end of the preliminary design, all work then goes toward final design.**
- 13. Application fee will be paid by HRG, then PENNVEST will be used to pay HRG.**
- 14. The HRG website is updated as approvals are received. When the WQM Part II is submitted a motion will be required to post it.**
- 15. Fox is to confirm that the RACP Business Plan was submitted.**
- 16. There was no response from the Newport Water Authority regarding their plan to put a new line under the river.**
- 17. Campbell to meet with Highland Church property manager regarding their hookup.**
- 18. Motion by Burd, second by Turner to approve PENNVEST request #6.**
- 19. Fox, Burd, and Randy Kessler to meet regarding extending the line on W. Shortcut.**
- 20. Members were informed of the Newport Borough Municipal Authority meeting on 2.26.15 at 7PM. Several members will plan to attend the meetings on a regular basis.**
- 21. Members were reminded to complete the statement of financial interest.**
- 22. Burd distributed communications from various agencies.**
- 23. Solomon moved, Sheaffer seconded, motion passed to adjourn at 7:05PM.**
- 24. Next meeting: March 16, 2015 at 5:30PM.**

Respectfully submitted,

**Charles Burd, Secretary
Howe Township Municipal Authority**