

**HOWE TOWNSHIP MUNICIPAL AUTHORITY (HTMA)
319 NORTH FOURTH STREET
NEWPORT, PA 17074
REORGANIZATION & REGULAR MEETING MINUTES
January 19, 2015**

Members present: Burd, Campbell, Sheaffer, and Solomon

Members absent: Turner

Guests: Bruce Hulshizer, HRG

The meeting was called to order at 5:46 PM by Chairman Campbell.

There were no public comments.

Reorganization:

1. Burd moved, Solomon seconded, motion carried to maintain the current officers. Burd-Secretary, Campbell-Chair, Turner-Assistant Secretary, Sheaffer-Treasurer, Solomon-Vice-Chair and Assistant Treasurer.

2. Burd moved, Sheaffer seconded, motion carried to retain HRG as the Authority Engineer.

3. Sheaffer moved, Solomon seconded, motion carried to retain Stock and Leader as the Authority Solicitor.

Regular meeting:

1. Secretary Burd presented the December 15, 2014 minutes.

2. Solomon moved, Sheaffer seconded, motion passed to approve the December 15, 2014 minutes.

3. Treasurer Sheaffer presented the Treasurer's Report.

4. Burd moved, Solomon seconded, motion passed to approve the Treasurer's Report.

5. Burd distributed communications from various agencies.

6. Bruce Hulshizer updated the status of the part II DEP permit, waiting for a response from Newport on the location of the connection from Howe Township. And,

7. The extension of a low pressure line on W. Shortcut Road. The cost would be \$229,000 for two properties or \$243,000 for four properties. This was tabled pending additional information.

8. Campbell reported on the RACP Seminar. HRG is preparing the business plan to submit to the PA Office of the Budget.

9. Josh Fox and Campbell met with Cedar Realty representatives to present the location of the proposed pump station and discuss the decommissioning of their package plant. They will be getting corporate approvals.

10. Bruce Hulshizer discussed the proposed locations of the pump stations. HRG will be responding to HTMA with approximate footprint of the pump stations.

11. Bruce and Campbell visited the Heller property to determine the best location to place grinder pumps on their property.

12. There was a discussion regarding providing stubs for the Howe Township Building and the Brodisch property.

- 13. Campbell reported that everything is squared away on the checking account with the First National Bank of Mifflintown.**
- 14. PENNVEST is requiring audit & financial statements for the Township annually.**
- 15. Bruce is confirming that HRG will prepare a check to DEP for the submission of the Part II permit request.**
- 16. Solomon will forward request to the Howe Township BOS for HTMA funds for 2015 of \$5,000, in either two payments of \$2,500 or four payments of \$1,250.**
- 17. Burd motioned, Solomon seconded motion carried for HRG to submit the Part II permit application with the appropriate fee.**
- 18. Solomon moved, Sheaffer seconded, motion carried to approve draw #5 from PENNVEST for \$38,880.33.**
- 19. Solomon moved, Burd seconded, motion carried to adjourn at 7:17PM.**
- 20. Next meeting February 16, 2015 at 5:30PM.**

Respectfully submitted,

**Charles Burd, Secretary
Howe Township Municipal Authority**