

**HOWE TOWNSHIP MUNICIPAL AUTHORITY (HTMA)
300 NORTH FOURTH STREET
NEWPORT, PA 17074
REORGANIZATION & REGULAR MEETING MINUTES
January 18, 2016**

Members present: Burd, Campbell, Kessler, Sheaffer, and Turner

Members absent: None

Guests: Josh Fox & Bruce Hulshizer, HRG; Dave Jones, Stock and Leader

The meeting was called to order at 5:30 PM by Chairman Campbell.

There were no public comments.

Reorganization:

- 1. Burd moved, Turner seconded, motion carried to elect the following officers:
Burd-Secretary, Campbell-Chair, Turner-Assistant Secretary, Sheaffer-Treasurer,
Kessler Vice-Chair and Assistant Treasurer.**
- 2. Kessler moved, Sheaffer seconded, motion carried to retain HRG as the Authority
Engineer.**
- 3. Sheaffer moved, Turner seconded, motion carried to retain Stock and Leader as the
Authority Solicitor.**

Regular meeting:

- 1. Secretary Burd presented the December 21, 2015 minutes.**
- 2. Turner moved, Sheaffer seconded, motion passed to approve the December 21, 2015
minutes.**
- 3. Treasurer Sheaffer presented the Treasurer's Report.**
- 4. Burd moved, Kessler seconded, motion passed to approve the Treasurer's Report.**
- 5. Burd distributed communications from various agencies.**
- 6. Kessler moved, Burd seconded, motion passed to ratify the completion of the
Geomorphological Assessment by Allegheny Archaeology Research of the pump station
site at the Smith Property.**
- 7. Fox gave an update on the status of the project and HRG's activities.**
- 8. Jones will provide Fox with a proposed easement agreement for the Cedar Realty site.**
- 9. Jones will look into how to deal with the Shontz property regarding the deed.**
- 10. Kessler moved, Burd seconded, motion passed to authorize Campbell to sign the signature
pages for the DEP Juniata River Crossing Permit Application re-submission.**
- 11. Kessler moved, Turner seconded, motion passed to pay the PMAA annual dues.**
- 12. Burd moved, Sheaffer seconded, motion carried to adjourn at 7:45pm.**
- 13. Next Meeting: February 15, 2016.**

Respectfully submitted,

**Charles Burd, Secretary
Howe Township Municipal Authority**