

Howe Township
January 8, 2015

The Howe Township Board of Supervisors met for the purpose reorganizing and the regular session at the Municipal Building at 6:00 p.m. on January 8, 2015. Present: Nancy Cangioli, Dale Beaver, Gary Kanaskie, Earl Solomon, Joanne Johnston, Nancy Beaver, Robert and Judy Hart, Frank Campbell, Luke Roman-Perry County Times, Adrienne Vicari, Kaye Goodman and Cody Lytle-HRG.

The Organizational meeting was called to order at 6:00 p.m. by Chairman Beaver.

A motion was made to appoint Dale Beaver as temporary Chairman. Kanaskie/Solomon. Motion carried unanimously.

A motion was made to appoint Nancy Cangioli as temporary Secretary/Treasurer. Beaver/Kanaskie. Motion carried unanimously.

A motion was made to appoint Gary Kanaskie as Chairman. Solomon. Kanaskie declined the nomination.

A motion was made to appoint Dale Beaver as Chairman. Kanaskie/Solomon. Beaver abstained. Motion carried.

A motion was made to appoint Gary Kanaskie as Vice Chairman. Beaver/Solomon. Motion carried unanimously.

A motion was made to appoint Nancy Cangioli as Secretary/Treasurer. Beaver/Solomon. Motion carried unanimously.

A motion was made to set the Secretary/Treasurer pay rate at \$16.25 per hour representing an 8.3% increase. Beaver/Solomon. Motion carried unanimously.

A motion was made to adopt and enact Resolution 15-01 appointing positions and rates and Resolution 15-02 establishing fees for 2015. Beaver/Kanaskie. The motion was amended to with the exception of Earl Solomon's appointment to the Howe Township Municipal Authority all others stand. Motion carried unanimously.

A motion was made to appoint Earl Solomon to a 5 year term on the Municipal Authority. Beaver/Kanaskie. Solomon abstained. Motion carried.

For the record Dale Beaver will be the alternate Captax representative for Buffalo and Watts Township.

The Auditors have set the working Supervisors pay rate at \$16.00 per hour.

The Organizational meeting was closed at 6:40 p.m. and the regular business meeting was called to order by Chairman Beaver.

Secretary Cangioli called the roll. All Supervisors were present.

A motion was made to approve the minutes as presented. Solomon/Kanaskie. Motion carried unanimously.

A motion was made to approve the bills to be paid to include Bob Hart's bills. Kanaskie/Solomon. Motion carried unanimously.

PUBLIC COMMENT

Tax Collector Joanne Johnson presented her tax report for the year end.

ENGINEER

Adrienne Vicari from HRG explained that the Regional Assistance Capital Project funding grant that Senator Corman had achieved putting the township on the project list for could not be used for the sewer extension project due to legislation that governs that RACP funds, it specifically prohibited the use of the funds for waste water facilities outside of a business park. Josh Fox and Kaye Goodman have met with the developer of the Buffalo Crossing project and he has an interest in submitting a business plan to the Commonwealth, Office of the Budget trying to secure those RACP funds earmarked for the Township to partially fund the development of a business park. The developer cannot directly submit a business plan to the Commonwealth for the grant it has to come through the Township who is the grantee. The proposal is for HRG to contract with the township to submit the business plan and the Township will enter into a Reimbursement Agreement with the developer that would state they agree to cover the cost of both engineering and legal fees that the township incurs for submitting the plan. The plan is due the first week of February. The benefits would be it would partially fund the infrastructure that is needed to develop the business park, it would help with negotiations for capital contributions from the developer for the sewer project and it would get the sewer out to the State Police Barracks and other entities.

HRG works for the Commonwealth, Office of the Budget monitoring the RACP program. They are consultants to review applications and to do construction monitoring for compliance. Kaye Goodman, HRG, would be the project manager.

The cost would be approximately \$7,000 (\$5,200 to HRG and \$1,300 for Solicitor Jones) to prepare the plan. The developer would be liable to repay the monies whether the plan is approved for the grant or not. It is unknown at this point how much the grant would be for until Hamm Equities, LLC submits a budget.

Chairman Beaver explained that the nature of the project of Buffalo Crossing is changing from what it was approved for and the new plan would create jobs for the township. The new plan would still have to be reviewed by the Planning Commission and approved by the Board.

Solicitor Jones explained the parameters of the Reimbursement Agreement with the developer Hamm Equities, LLC.

A motion was made to accept the HRG proposal dated January 7, 2015 that was executed by Adrienne Vicari Regional Service Group Manager and as well in conjunction the Reimbursement Agreement drafted by Solicitor Jones and the letter dated January 8, 2015 outlining the fees of Stock and Leader to do the legal work for all the agreements and grant business plan. Beaver/Solomon-aye, Kanaskie opposed. Motion carried.

Cody Lytle reported he has had no correspondence from the State Police Barracks project regarding the fire hydrant. There are still 4 items remaining on his observation report for the Newport Medical Center that will be addressed in the spring. A GP is not needed for the reservoir work per Max Stoner.

SOLICITOR

Solicitor Jones presented his notes for the meeting he and Dale attended with the NBWA. He presented the recorded copy of the Landis subdivision plan and deed that shows where the NBWA reservoir tract is. There is a 25' drainage easement on Howe Run but who the easement is in favor of can't be determined. If the township wants to work on the pipes it's within their right. He also pulled the land development plan from 1989 for where the PCTA is now located, which shows where the drain field is and little else. He is working on the pump out ordinance. The Board is looking at the 5 year cycle.

ZONING OFFICER

Bob Hart has drafted an Enforcement Notice to Republic Development Corp. to clean up the trash pile behind PCTA building, Solicitor Jones reviewed. 2 sign permits were issued for Tractor Supply. He has investigated the property that can be seen off Cramer Dr that Supervisor Solomon observed and there appears to be a pole building being built. Bob will do more investigating. Bob has taken care of the temporary signs around the Newport Plaza area.

MUNICIPAL AUTHORITY

Minutes from the December 23, 2014 meeting have been submitted. Frank Campbell, Kaye Goodman and Angela Clough will be attending a RACP seminar.

ROADMASTER REPORT

Supervisor Solomon reported that the small storms are costing as much as a major storm. Someone is spray painting the road signs again. If the person is caught they will be prosecuted. Supervisor Solomon has made a police report.

NEW BUSINESS

An audit report was received from the Department of Labor and Industry reporting their findings of violations of the UCC for several buildings in the township. The Building Code Official Eric Nash will be asked to attend the next meeting to review the report.

OLD BUSINESS

A motion was made to authorize a payment to the electrician doing the work on the Municipal Building prior to the next meeting up to \$500. Beaver/ Kanaskie. Motion carried unanimously.

PLANNING COMMISSION

There was no meeting in December. A joint meeting with the Supervisors will be held January 22, 2015 at 6:30 p.m. to continue work on the Zoning Ordinance.

A motion was made to adjourn the meeting. Solomon/Kanaskie. Motion carried unanimously.

A handwritten signature in cursive script that reads "Nancy Cangjoti".