

Howe Township  
January 7, 2016

The Howe Township Board of Supervisors met for the purpose to organize and hold the regular business meeting at the Municipal Building at 6:00 p.m. on January 7, 2016. Present: Nancy Cangioli, Dale Beaver, Earl Solomon, Charles Burd, Joanne Johnston, Robert Hart, Frank Campbell, Cody Lytle-HRG, Robert Peterson and several residents.

The Organizational meeting was called to order at 6:00 p.m. by Supervisor Beaver.

A motion was made to appoint Nancy Cangioli as temporary Secretary. Beaver/Solomon. Motion carried unanimously.

A motion was made to appoint Dale Beaver as Chairman. Burd/Solomon. Motion carried unanimously.

A motion was made to appoint Earl Solomon as Vice Chairman. Beaver/Burd. Motion carried unanimously.

A motion was made to appoint Nancy Cangioli as Secretary/Treasurer. Beaver/Solomon. Motion carried unanimously.

A motion was made to adopt and enact Resolution 16-01 appointing positions, rates and labor rates for the employees. Beaver/Solomon. Motion carried unanimously.

A motion was made to adopt and enact Resolution 16-02 establishing the fee schedule for 2016. Beaver/Burd. Motion carried unanimously.

The Organizational meeting was closed at 6:25 p.m. and the regular business meeting was called to order by Chairman Beaver with the Pledge of Allegiance.

Secretary Cangioli called the roll. All Supervisors were present.

A motion was made to approve the December 3 and December 10, 2015 minutes as presented. Burd/Solomon. Motion carried unanimously.

A motion was made to approve the bills to be paid. Beaver/Solomon. Motion carried unanimously.

#### **PUBLIC COMMENT**

Janine Douglas addressed the Board concerning the missing minutes on the website and how to obtain a right to know form. Chairman Beaver explained that HRG is under contract to create a new website at this time and will be ready for testing soon. The Office of Open Records can provide the right to know form. The Buffalo Crossing project was explained and she was informed that the Zoning Ordinance update meetings are open to the public.

#### **SOLICITOR**

A motion was made to accept the tax claim repository bid offer that CNH Properties, LLC has made to the Perry County Commissioners to purchase the Cyrus Wright property on Old Route 22, Beaver/Burd. Motion carried unanimously.

Solicitor Jones has reviewed the Noelker and Hull Associates contract proposal for architectural services for the municipal building construction feasibility study and has approved it. Architect Robert Peterson went over the scope of services they will provide on an hourly, not to exceed basis with a maximum of \$14,500 with the breakdown of: Scheme 1- Existing municipal building additions and alterations \$4,000; Scheme 1- Structural analysis & deficiency report of the existing municipal building \$2,500; Scheme 2- Existing maintenance garage additions & alterations \$4,000; Scheme 3- New municipal building \$4,000.

A motion was made to accept the architectural proposal from Noelker and Hull Associates dated December 23, 2015 with the change of eliminating Scheme 2 which would reduce the overall contract to \$10,500 with the caveat that the structural engineer determines the feasibility of the current building before the architect proceeds with that phase. Beaver/Solomon. A roll vote was taken; Solomon-yes, Beaver-yes, Burd-yes. Motion carried unanimously.

A motion was made to accept HRG's proposal for the sketch plans for (1) a new municipal building located at the existing municipal building (2) sketch plan for a renovated municipal building located at the existing municipal building and eliminating (3) a sketch plan for a new addition to the existing municipal public works building for a contract total of \$2,500. Beaver/Solomon. Motion carried unanimously.

#### **ZONING OFFICER**

Bob Hart reported no permits were issued for December. A year end report was submitted 25 permits were issued and 1 was denied.

Bob has done a site visit in November at the Stay Ready property and Mr. Lavery stated he is going to cease and desist on the property but that has not happened according to the neighbors. Signage for the business has been taken down. Bob will visit the site Friday and talk to Mr. Lavery again. Gypsy Hollow has been cleaned up. The property of Latchford's Saw is in the process of being cleaned up.

#### **MUNICIPAL AUTHORITY**

Minutes from the December 21, 2015 meeting have been submitted.

#### **ROAD MASTER**

Supervisor Solomon had nothing to report.

#### **NEW BUSINESS**

A motion was made approving Supervisor Burd to attend the PSATS Boot Camp and to pay the fee accordingly. Beaver/Solomon.

A motion was made to approve the ICC license agreement for incorporation into the Howe Township Zoning Ordinance. Beaver/Burd. Motion carried unanimously. A copy of the signed agreement will be sent to Solicitor Jones, Jamie Keener and Bob Hart.

#### **PLANNING COMMISSION**

Minutes from the December 17, 2015 meeting have been submitted. The next zoning meeting will be January 21, 2016.

A motion was made to adjourn the meeting. Solomon/Burd. Motion carried unanimously.

*Nancy Canjoli*